

EAA Warbird of America Accident/Incident Reporting/Communications

Anytime a Warbird Aircraft is involved with a Accident/Incident at an airshow, or practice the EAA Warbird of America office should be advised in the most expedient method.

The EAA Warbirds of America, (WoA), Executive Director will be the primary EAA WoA point of contact in the event of an accident or incident. The EAA Warbird of America President will serve as the alternate for the WoA Executive Director.

If an accident or incident occurs and a member of the EAA Warbirds of America Board of Directors or EAA WoA staff hears about it, he or she is expected to make contact immediately with the EAA WoA Executive Director.

Immediately after verifying an accident/incident occurred, the EAA WoA Executive Director will use all means available to confirm details of the accident: fatalities, number of aircraft/individuals involved in accident, type of aircraft, location, time, circumstances. Determine if the pilot or pilots involved were under the EAA Warbirds of America Aerobatic Competency Program. As soon as those essential details have been confirmed, the EAA WoA Executive Director will send an e-mail and cell phone text message to the following individuals: EAA WoA ACE Chairman, EAA WoA Safety Committee Chairman, and EAA WoA President. The EAA WoA Executive Director will offer EAA WoA assistance as a party to the investigation on any and all accidents that involve air show aircraft performing at an air show or during an air show or aerobatic practice session.

As soon as practical and once EAA WoA can confirm that next of kin have been notified, Executive Director will send an e-mail to all members of the EAA WoA Board of Directors, all members of the EAA WoA Safety Committee, and all members of the EAA WoA ACE Committee. The e-mail will include all confirmed details related to the incident or accident.

Safety Incident Response Procedures

The following is the method by which the EAA Warbirds of America and its members shall handle all issues concerning safety incident. Any incident, in which the immediate safety of the pilot, ground crew, crowd, or any other person(s) or property is in question, witnessed by any person(s), at an air show event, display, or practice will be considered a safety incident and investigated in the following manner:

- A. An incident may be reported by several methods, including telephone call(s), fax or email directly to the EAA WoA President, EAA WoA Executive Director, WoA ACE Committee Chairman, Event Organizer Safety and Operations Committee Chairman or a report from the Federal Aviation Administration (FAA) Inspector in Charge (IIC).
- B. Upon receipt of a report of an unsafe act in the air show industry, the EAA Warbird ACE Chairmen, will determine the appropriate person(s) to delegate for a fact-

finding committee. Regardless of the incident, the EAA Warbirds of America ACE Chairmen will contact, in person or via telephone, the person(s) involved in reporting the incident, the air boss (if applicable), and the FAA IIC (if applicable) in order to collect all relevant information pertaining to the incident. A report of the circumstances will be given to the EAA WoA Board of Directors and any resolutions.

C. Should the EAA WoA ACE Chairmen and the assigned investigating person(s) determine that the offense was a one-time incident, and is convinced that repetition of the event is not likely to occur, the EAA WoA ACE Chairmen Operations shall document those findings in a memorandum to the involved parties. The memorandum will include, at a minimum, a specific explanation of the safety incident and a clear statement of the course of action EAA WoA shall pursue should the safety incident be repeated. This documentation shall be held for two (2) years, and a reference notation placed in the Statement of Aerobatic Competency file (if applicable). At the end of the second calendar year, the documentation will be removed from the pilot's SAC file. The incident response procedures shall be considered completed.

D. Should the EAA WoA ACE Chairmen and assigned investigative person(s) determine that the incident created a significant safety hazard or constituted an imminent loss of life threat to performers or spectators, the EAA WoA ACE Chairmen will organize a conference call with the investigating person(s) and the person(s) responsible for the safety incident. The EAA WoA President and the Board of Directors shall be notified of the call, but are not required to participate. All parties, with the exception of the responsible person(s) shall be briefed on all concerned issues at least one (1) day prior to the conference call.

E. The conference call will be conducted for the purpose of assessing the potential risk to safety from the incident, whether or not the incident is likely to happen again without corrective action, and whether or not the individual(s) understand the severity of the safety incident for which they were responsible. Possible actions that may be taken by EAA WoA ACE Chairmen include some or all of the following;

- Revocation of the person(s) EAA WoA SAC or SNAC card and it's associated privileges.
- Recommend additional training in specific or general areas.
- The requirement to take an evaluation from a qualified WoA ACE.

The findings of the conference call and resultant EAA WoA actions will be recorded in a memorandum prepared by the EAA WoA ACE Chairmen, sent to the responsible party(s). The EAA WoA President and EAA WoA Executive Director will be advised of the determination. This memorandum will be held for three (3) years. The incident response procedures shall then be considered completed.

F. At the conclusion of the incident investigation and findings, each Board member shall receive a confidential executive summary of the proceedings.